

# Big Spring School District

## Newville, Pennsylvania

### Board Meeting Minutes



**MARCH 21, 2022**

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#### **1. Opening Meeting**

##### **1.a. Call to Order – President Bill Swanson**

The Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 8:00 pm with eight (8) Board of School Directors present: William Swanson, President; Todd Deihl, Vice President; William Piper, Secretary; Kenneth Fisher, Robert Over, Frank Myers, Richard Roush, and John Wardle.

Absent: Alexis Hurley

Others in attendance: Kevin C. Roberts, Jr., Superintendent; Bill August, Assistant Superintendent; Nicole Donato, Director of Curriculum & Instruction; Michael Statler, Business Manager; Caleb Barwin, Accounting Controller; Donna Minnich, Board Minutes; Rob Krepps, Director of Technology; and Darrin Baughman, Technology Support.

President Swanson led all individuals present in the Pledge to the Flag.

#### **2. Student/Staff Recognition and Board Reports – Rylee Hall and Elizabeth Sheriff provided updates on student activities and events to the Board of School Directors.**

President Swanson stated the Board of School Directors met in Executive Session prior to tonight's meeting to discuss legal matters.

#### **3. Reading of Correspondence**

#### **4. Recognition of Visitors – 18 visitors signed in for the meeting**

#### **5. Public Comment Period**

Pastor Bill Beck – offered a prayer of encouragement for the Board members, administration, staff, students, and community

Laura Mackey – expressed concerns about the e-hall pass being used at the high school

Ella Reinford – offered comments about standing up for what is right

**Public Comment Period (continued)**

Elizabeth Flynn – offered comments about policy, rights, and freedom

Charlotte McDonald – offered comments regarding policies 900 and 903

Lisa Shade – offered comments regarding the cost of cyber charter school enrollments

Scott Tilden – expressed concern of the overly negative comments at Board meetings and shared his support of the Board, administration, and teachers

Tiffany Warner – offered comments of appreciation and thanks to the Board and administration

**6. Approval of Minutes**

**6.a. Regular Board Meeting and Committee of the Whole Meeting Minutes for March 7, 2022**

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**7. Financial Reports**

**7.a. Payments of Bills**

General Fund	\$	847,246.95
Capital Project Reserve Fund	\$	-
Cafeteria Fund	\$	149,067.94
Student Activities	\$	<u>21,680.32</u>
<b>Total</b>	<b>\$</b>	<b>1,017,995.21</b>

Motion to approve the Payments of Bills as presented by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**7.b. Treasurer's Fund Report**

General Fund	\$	24,881,757.13
Capital Project Reserve Fund	\$	10,210,066.96
Cafeteria Fund	\$	423,139.44
Student Activities	\$	<u>275,107.48</u>
<b>Total</b>	<b>\$</b>	<b>35,790,071.01</b>

Motion to approve the Treasurer's Fund Report as presented by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

### **7.c. YTD General Fund Report and YTD Taxes**

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

## **8. Old Business**

## **9. New Business**

## **10. Personnel Items - Actions Items**

### **10.a. Recommended Approval for Coaching Staff Updates**

Mr. Joseph Sinkovich, Athletic Director, received coaching resignations and is recommending new coaches as follows:

- Casey Barwin has submitted a letter of resignation from the position of Assistant Field Hockey Coach effective immediately
- Roberta Raudabaugh has submitted a letter of resignation from the position of Assistant Cheerleading Coach effective April 1, 2022 but would like to continue to serve as a volunteer coach for the 2022-2023 fall season
- Madison Holland is recommended for the position of Head Coach for the Middle School Girls' Soccer Team
- Jenna Shoop is recommended for the position of Assistant Coach for the Middle School Girls' Soccer Team

The administration recommends the Board of School Directors approve the coaching updates as presented.

### **10.b. Leave Without Pay Request**

April Brosius, Middle School Paraprofessional, is requesting 1 day of leave without pay for Tuesday, March 8, 2022.

The administration recommends the Board of School Directors approve leave without pay for April Brosius as presented.

**10.c. Request for Leave - Mrs. Jennifer Kuhn**

Mrs. Jennifer Kuhn, Third Grade Teacher at Newville Elementary, is requesting a leave of absence to begin Wednesday, March 23, 2022 through approximately Wednesday, April 20, 2022 with a return date of Thursday, April 21, 2022.

The administration recommends the Board of School Directors approve Mrs. Kuhn's leave of absence as presented.

**10.d. Recommended Custodial Transfers**

Ms. Cheri Frank, Coordinator of Custodial Services, is requesting custodial transfers as follows:

- Bonnie Lay from full-time at the High School to full-time at Oak Flat Elementary with no change in hourly wage (newly created position from two part-time positions)
- Tracy Planken from part-time at the High School to full-time at the High School with no change in hourly wage to replace Bonnie Lay who has transferred to Oak Flat

The administration recommends the Board of School Directors approve the custodial transfers as presented.

Motion by Mr. Deihl was seconded by Mr. Roush to approve New Business Personnel Item 10 a – d, as outlined and recommended above

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11. New Business - Actions Items**

**11.a. Credit Pay**

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Lisa Bahmueller	\$1,680.00
Darbie Miller	\$4,385.00
Scott Penner	\$1,590.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.b. Recommendation for a MiniThon Fundraiser**

High School Principal, Mr. Jason Shover, is requesting permission to conduct a Mr. MiniThon Fundraiser in the High School Auditorium on Saturday, April 9, 2022 from 7:00 - 9:00 pm.

The administration recommends the Board of School Directors approve the High School Mr. MiniThon Fundraiser as presented.

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.c. Capital Project Payments**

- A/V Solution invoice (7208) for the cross-country audio system
- Amazon invoice for the cross-country audio system

The administration recommends the Board of School Directors approve the payment of invoices from the Capital Project Reserve Fund.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.d. Recommend Approval of Capital Project Contract**

The Board of Directors previously approved the scope of the District Office Planetarium Fix. The agenda item tonight is the official approval of the capital project contracts.

- Planetarium - Turbo Tek to spray foam 2 lb. closed cell spray polyurethane foam.

The administration recommends the Board of School Directors approve the 2022 Capital Project proposals. The funding will come from the Capital Project Fund.

Motion by Mr. Deihl was seconded by Mr. Roush

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

**11.e. Recommended Approval for Building Utilization Requests**

- Evan Jarusewski is requesting to use the High School Commons and Auditorium on April 10 from 2:00 until 6:00 pm for the Swim and Diving Team End of Season Banquet.

Because the utilization request is on a Sunday, Board action is necessary. The administration recommends the Board of School Directors approve the utilization request as presented.

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

## 12. New Business - Information Item

### 12.a. Long-Term Substitute Teacher through ESS the District's Substitute Agency

Mr. William August, Assistant Superintendent, recommends the following to serve as long-term substitute teachers:

- Joseph Kucker to serve as long-term substitute Spanish Teacher at the High School for Laura LaRose until Jan Beck can begin in the position
- Andrea Kreamer to serve as long-term substitute First Grade Teacher at Mount Rock during Jessica Maser's leave of absence
- Katie Sands to serve as long-term substitute Third Grade Teacher at Oak Flat during Casey Barwin's leave of absence
- Kendra Miller to serve as long-term substitute Third Grade Teacher at Mount Rock during Molly Kordes' leave of absence
- Dodie Bishopp to serve as long-term substitute Seventh Grade English Teacher at the Middle School during Emma Shutt's leave of absence

### 12.b. Aide Positions through ESS the District's Contracted Service Provider

Dr. Abigail Leonard, Supervisor of Ancillary Services, recommends the ESS aides listed below:

- Michael Rudisill - full-time Lifeskills Aide at Oak Flat Elementary School beginning March 8, 2022
- Melissa Motter - full-time Learning Support Aide at Mount Rock Elementary School to replace Samara Rook beginning April 4, 2022

## 13. Discussion Item

## 14. Board Reports

**14.a. District Improvement Committee - Mr. Fisher and Mr. Myers** - Mr. Fisher shared a need for bus drivers and coaches and encouraged anyone interested in getting involved to respond.

**14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle** - Nothing offered

**14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle** - Mr. Piper stated the March meeting has been canceled and the next meeting will be in April.

**14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle** - Nothing offered

**14.e. Finance Committee - Mr. Deihl, Mrs. Hurley, Mr. Over, and Mr. Piper** - Nothing offered

**14.f. South Central Trust - Mr. Deihl** - Nothing offered

**14.g. Capital Area Intermediate Unit - Mr. Swanson** – Mr. Swanson stated the next meeting will be on Thursday at 8:00 am

**14.h. Tax Collection Committee - Mr. Swanson** - Nothing offered

#### **14.i. Superintendent's Report**

Dr. Roberts stated the updates shared during Committee of the Whole were outstanding and a great representation of who we are and what we are about.

Dr. Roberts said it was great to not have to provide a COVID update during Committee of the Whole and said we have only 1 active positive case in BSSD.

Dr. Roberts shared that Wilbur Wolf III will present 2 awards to our high school on behalf of the PA National Guard Association at our May 2 meeting: "Guard Friendly High School" and "Best of the Best" organizations.

Dr. Roberts expressed kudos to coaches, parents, and our swim team who had a host of individuals including Matthew Raudabaugh, Nick Egger, Luke Hand, Reese Ward, Ray Gutshall, and Courtney Cherricks compete at the PIAA State Championships. He shared congratulations to everyone and noted the boys 400 free relay finished 15<sup>th</sup>, Courtney Cherricks finished 24<sup>th</sup> in the free, Luke Hand finished 31<sup>st</sup> in the 100 free, and Matthew Raudabaugh brought home the gold in the 100 breaststroke. Matthew is our second back-to-back gold medalist and joins Roger Young who double medaled in track and field.

Dr. Roberts stated it gives him great pride to be able to provide updates on two more Bulldogs who are known as doctor. Tyler Pion is now Dr. Pion at the University of Connecticut, which has one of the top 5 ENT programs in the country, for his focus on becoming an ear, nose, and throat specialist. In addition, Miss Jordan Yaukey is now Dr. Yaukey at Penn State University Hershey Medical Center for family medicine. Dr. Roberts shared this is a tremendous accomplishment by our Bulldogs and it speaks to the quality education that our students are receiving at Big Spring! Dr. Roberts stated our students can leave our doors and do anything they want to do from work in the trades to going on to be a doctor.

### **15. Meeting Closing**

#### **15.a. Business from the Floor/Board Member Comment**

Mr. Wardle thanked the public for being here and stated he especially enjoyed the students participating in the democratic process.

Mr. Fisher said it was a good meeting tonight.

Mr. Over stated he is proud of the students, teachers, and administration and he is proud to sit on the Board.

Mr. Piper shared another Bulldog doctor and said Grant Zeigler who was the 2009 class valedictorian is also Dr. Grant Zeigler.

Mr. Deihl congratulated Matthew Raudabaugh and said he is so proud to see him accomplish back-to-back medals.

Mr. Swanson said it is great to have students at the meetings again because they always do us proud.

**15.b. Public Comment Future Board Agenda Items - Nothing offered**

**15.c. Adjournment**

Motion by Mr. Deihl was seconded by Mr. Wardle

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Fisher, Over, Myers, Wardle, and Roush

Motion Carried unanimously. 8-0

Meeting adjourned at 8:44 pm, **March 21, 2022**

Next scheduled meeting is **April 4, 2022** in the Middle School Auditorium

*William L. Piper*

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